

## DIFFICULTY IN EXERCISING OPTION TO GET POLLING BOOTH RE-ALLOTTED

Members may kindly refer to the Announcement dated 14<sup>th</sup> October 2021 vide which the procedure to exercise option to get polling booth re-allotted was specified in pursuance to Rule 5 and sub-rule 2 of Rule 6 of the Chartered Accountants (Election to the Council) Rules, 2006. The said Announcement is hosted on [www.icaai.org](http://www.icaai.org)

Of late, certain instances have been brought to the notice specifying issues like :

- Delay in receipt of OTP through email;
- Requesting to do away with requirement of OTP through email;
- Registered Mobile Number and/or Email Id different than SSP; and
- Error message at the submission stage.

The entire online process of submission of options for re-allotment of polling booths as well its architecture was re-visited and no technical inconsistency or glitch came to notice. On further close examination, the following has been noted.

- Delay in receipt of OTP through email can be attributed to email host server being used by the member;
- OTP through email is a system authentication process and ought to stay;
- Members may please get their mobile number and /or email updated on the Self-service portal of the Institute; and
- Error message at the submission stage could be a local internet issue at user end.

In all such cases where the member is unable to enter his request successfully for re-allotment of polling booth despite repeated attempts, he may send scanned image of his request letter in the **format** duly signed from his registered email id to [election2021@icaai.in](mailto:election2021@icaai.in).

The format by email only duly filled-in, signed and scanned image should be received by the undersigned on or before :

11<sup>th</sup> November, 2021 if the change sought is from a city to new city in a different regional constituency in terms of Rule 6(2).

18<sup>th</sup> November 2021 if the change sought is from a polling booth to another polling booth in the same regional constituency in terms of Rule 5.

It is however clarified that the Returning Officer, may at his discretion, permit such manual request wherever he is satisfied that the request is genuine.

5<sup>th</sup> November, 2021

CA (Dr) Jai Kumar Batra  
Returning Officer and Acting Secretary

## REQUEST FORMAT FOR CHANGE OF POLLING BOOTH

[Rule 5 and 6(2)]

The Returning Officer  
ICAI, New Delhi

Sir

I am a voter by poll as per list of voters as on 1/4/2021 and unable to exercise my option in terms of \*Rule 5 or \*Rule 6(2) of the Chartered Accountants (Election to the Council) Rules, 2006 for change of my polling booth from the online portal of ICAI despite repeated attempts, in terms of Announcement dated 14th October, 2021. Kindly accept my request for change of Polling Booth as per details given below:  
(Strike off not applicable\*)

1. Name : -----
2. Membership No. : -----
3. Voter serial No. : -----  
(if known)
4. Polling Booth already allotted : -----
5. a.) Desired City\*\* : -----  
(Beyond one's regional constituency as per Rule 6(2))

OR

- b.) Desired polling Booth: -----  
(Within one's own regional constituency as per Rule 5)

6. Mobile No. -----
7. E-mail id -----
8. Specimen Signature of the Member -----

9. \*\*Reason for change ☐ i) Change in professional address  
(Tick as applicable) ☐ ii) Expected to be away from professional address on day of polling  
\*\* [If the change sought is for a polling city located in beyond one's regional constituency]

Yours faithfully

Signature of the Member-----

Name -----

Place :

Date: