



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

June 1, 2023

EXTENSION OF LAST DATE FOR OBTAINING THE MANDATORY CPE CREDITS FOR THE YEAR 2022-23 TILL JUNE 30, 2023

Dear Professional Colleague,

The ICSI (Continuous Professional Education) Guidelines, 2019 were issued by the Institute effective from April 1, 2020, to enable the members to maintain the optimum level of professional competence and to ensure high quality and standards in the professional services rendered by them.

As per Para 5.2.2 of the Guidelines, it is mandatory for all members of the Institute, except those specified in para 5.1 to secure 20 CPE Credits in a year through structured and unstructured learning program. However, no carry forward for excess CPE Credits from one year to another year will be allowed.

In order to facilitate the members in fulfilling the mandatory requirement of CPE Credits for the year commencing April 1, 2022 to March 31, 2023, the Council of the Institute has extended the last date for obtaining the mandatory CPE credits by the members till May 31, 2023.

However, with a view to further facilitate the members, the last date for obtaining the mandatory CPE credits for the year 2022-23 has further been extended till June 30, 2023.

The members are advised to utilise this last opportunity and complete their CPE Credits for the year 2022-23 as per ICSI (Continuous Professional Education) Guidelines, 2019 latest by June 30, 2023.

Please note that CPE Credits obtained in the extended period by those members who have already completed their mandatory CPE Credits for the year April 1, 2022 to March 31, 2023 as per ICSI (Continuous Professional Education) Guidelines, 2019, shall be counted in the year April 1, 2023 to March 31, 2024.

Regards,

(CS Manish Gupta)

President

The Institute of Company Secretaries of India